

NO CHANGE in Class. ☐

☐ DECLASSIFIED

Class. CHANGED TO: TS S **(C)**

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1

Date: 100378 By

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SUMMARY OF PROCEEDINGS

TRAINING LIAISON OFFICERS MEETING

15 May 1956

25 MAY 1956

ATTENDANCE:

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1. Proposed Form to Accompany EOC Evaluation Reports

In an effort to provide supervisors with additional information about the performance of personnel in the EOC, the A&E Staff proposed that in addition to student evaluations, it will provide information which indicates the expected performance of a student in the EOC as shown by his test scores in the Professional Employee Test Battery. The Staff has learned that although a large majority of students will perform in the EOC about equal to expectation, a small number will perform either distinctly above or distinctly below that group. It is believed that this information may be helpful to supervisors in decisions about personnel who have taken the EOC. The new information to be provided will assist supervisors by giving them information about the student's capability in those verbal skills which are related to performance in the EOC. It was concluded in the discussion following the presentation by  that the amount of information being given to supervisors be expanded to include the interpretation on some chart form of the significance of the data.

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2. OTR Bulletin

At the request of the Training Liaison Officers, the Office of Training will publish on an experimental basis an OTR Bulletin every other month to determine if such a publication will improve the method of transmitting information of OTR courses to individual offices. The first issue of the Bulletin will be distributed on 16 May and the second issue will be published on 1 July. The Bulletin will contain announce-

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ments of new courses, changes in schedules, reminders of course registration dates from the Registrar, and other miscellaneous training information which OTR distributes to the Agency. [ ] of the Plans and Policy Staff asked the TLO's to notify him of the number of copies they wish to receive in addition to the regular AB distribution and to check with the Regulations Control Staff to determine if the AB distribution is sufficient. [ ] said that he would find out whether or not it would be possible to hold the number of copies on AB distribution for a day or two until the TLO's received their copies of the Bulletin. The Training Liaison Officers were requested to submit their comments concerning the value of the Bulletin to OTR after receipt of the first issue.

### 3. Incentive Awards for Language Skills

[ ] announced that the newspaper article which appeared on this subject in the 13 May issue of the Sunday Star was inaccurate in that it announced that the foreign language incentive award program was already in effect within the Agency. In all other respects, however, the article was accurate insofar as it dealt with this subject. An Agency regulation putting the program into effect is being coordinated prior to publication. Meanwhile, the Office of Training is preparing its proficiency testing program to meet the requirements that will be placed upon it by applications for foreign language incentive awards.

### 4. Department of Defense Schools and Colleges

[ ] said that the Career Council has modified the procedures which the Agency uses to select candidates for the Department of Defense schools and colleges and the Advanced Management course at Harvard University. Henceforth, each Deputy Director will nominate two candidates from his component for each CIA allotment in each school whom he considers the best qualified to attend these schools and who will derive the most benefit from these courses for Agency purposes. The next series of selections will be made in September 1956. A regulation on this subject will be issued shortly.

### 5. Conference on International Communications

[ ] briefed the TLO's on the conference he had recently attended on International Communications sponsored by the Center for International Studies at MIT. The purpose of the conference was to consider a new program of instruction, at the graduate level, designed to prepare professional personnel in research or operations in the field of propaganda. The focus of the program will be on ways in which communications among

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nations affect their policies and the attainment of their objectives. [ ] said that the DD/I had expressed interest in this program which begins in September 1956.

6. OTR Semi-Annual Report on Area, Language and External Training

The group inquired as to the status of this report prepared semi-annually by OTR. They pointed out the need for the information in the report covering the last six months of 1955 which they had expected to receive earlier in the year. [ ] said he would check on the status of its preparation and report on this matter at the next DII/TLO meeting.

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